

**Minutes of the  
City Commission for the City of Traverse City**



**Regular Meeting**

**July 18, 2016**

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were in attendance: Mayor Jim Carruthers, Mayor Pro Tem Ross Richardson, Brian Haas, Richard I. Lewis, and Tim Werner.

The following Commissioners were absent: Gary Howe, Amy Shamroe.

The Pledge of Allegiance was recited.

Mayor Carruthers presided at the meeting.

There being no objection, Mayor Carruthers referred Agenda Item 2(f) to a future meeting.

As requested by Mayor Pro Tem Richardson Agenda Item 2(b) and (d) were removed from the Consent Calendar for full discussion.

**2. Consent Calendar**

Moved by Lewis, seconded by Haas, that the following actions as recommended on the amended Consent Calendar portion of the Agenda be approved:

- a. the minutes of the June 27, 2016 Special Meeting, and the July 5, 2016 Regular Meeting be approved.
- b. Removed from the Consent Calendar.
- c. the City Manager be authorized to issue a purchase order to Dell Premier in the amount of \$9,656.76 for three mobile data computers (in-car terminals)

for use by the Police Department, with funds available in the Police Department Budget.

- d. Removed from the Consent Calendar.
- e. the competitive bidding process be waived; and that the Mayor and City Clerk execute a change order to the unit prices contract with Elmer's Crane and Dozer for the 2015 Pavement Preservation Contract (originally authorized September 8, 2016), for the 2016 Pavement Preservation Project, at unit prices indicated in its bid in the amount of \$769,418, more or less, with funds available in the Road Commission Millage Fund, with the change order subject to approval as to its substance by the City Manager and its form by the City Attorney.
- f. Removed from the Agenda.
- g. the City Manager be authorized to issue a blanket purchase order to Tele-Rad for the provision of uniforms and related articles on an as-needed basis for the Fire Department for fiscal year July 1, 2016 through June 30, 2017, in the not-to-exceed amount of \$13,750, with funds available in the Fire Department budget.

CARRIED unanimously. (Howe and Shamroe absent)

#### **Items removed from the Consent Calendar**

a.

Consideration of introducing an amendment to the Traverse City Code of Ordinances for Parks and Recreation Commission review and recommendation regarding public art placement in city parks and a review every five years of the Public Arts Master Plan by the Parks and Recreation Commission, Planning Commission and City Commission.

The following addressed the Commission:

Marty Colburn, City Manager  
Lauren Tribble-Laucht, City Attorney

Moved by Richardson, seconded by Werner, that an amendment to the Traverse City Code of Ordinances, *Review of Public Art in City Parks and Review of Public Arts Master Plan*, Section 299.09, which would provide that the Parks and Recreation Commission review conceptual public art projects to be located in a City park and to provide that the Arts Commission will review and update the Public Arts Master Plan every five years and that it be re-adopted every five years by the Parks and Recreation Commission, Planning Commission and City Commission, be introduced and scheduled for possible enactment on August 1, 2016.

CARRIED Unanimously. (Howe and Shamroe absent)

b.

Consideration of supporting a planning grant application to conduct community-wide visioning in anticipation of a Master Plan review process.

The following addressed the Commission:

Marty Colburn, City Manager  
Russell Soyering, City Planning Director

No action taken.

### **3. Old Business**

None.

### **4. New Business**

There being no objection, Mayor Carruthers modified the order of the Agenda to consider item 4(c) before item 4(b) and to consider 4(b) at the end of the Agenda; and to consider the remaining items in their respective order.

**4(a).**

Consideration of a request for an encroachment agreement for the

installation of an ADA-accessible ramp at the entrance to the building at 101 North Park Street.

The following addressed the Commission:

Marty Colburn, City Manager  
Timothy Lodge, City Engineer

Moved by Richardson, seconded by Werner, that the request for an encroachment for the installation of an ADA ramp to service 101 North Park Street be denied.

CARRIED unanimously. (Howe and Shamroe absent)

**4(b).**

Moved to the end of the Agenda.

**4(c).**

Consideration of negotiation strategy in connection with the collective bargaining agreement for the General Municipal Employees Clerical/Technical Unit; and consideration of taking action in connection with this matter.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Lewis, seconded by Haas, that the City Commission enter into closed session immediately following the public comment portion of the agenda to discuss negotiation and strategy in connection with the negotiation of all of the collective bargaining agreement with the General Municipal Employees Clerical/Technical Unit, as authorized by MCL 15.268(c).

Roll Call:

Yes – Haas, Lewis, Werner, Richardson, Carruthers

No – None.

CARRIED unanimously. (Howe and Shamroe absent)

## **5. Appointments**

### **5(a).**

Consideration of establishing an ad hoc interview committee regarding two appointments to the Parks and Recreation Commission.

Moved by Haas, seconded by Richardson, that Matthew Ross and Margaret Szajner each be reappointed to one three-year term expiring September 1, 2019, seats previously held by Matthew Ross and Margaret Szajner, on the Parks and Recreation Commission.

CARRIED unanimously. (Howe and Shamroe absent)

### **5(b).**

Consideration of establishing an ad hoc interview committee regarding one appointment to the Brown Bridge Advisory Committee.

Moved by Richardson, seconded by Lewis, that the resignation of David Downer dated June 27, 2016 from the Brown Bridge Advisory Committee be accepted and that Michael Vickery be appointed to one three-year term expiring October 7, 2019, seats previously held by David Downer, on the Brown Bridge Advisory Committee.

CARRIED unanimously. (Howe and Shamroe absent)

## **6. Reports and Communications**

The following were received and filed:

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.

- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
  - 1. Reports from members of the Commission serving on boards.
  - 2. Minutes of the Traverse City Light and Power Board meetings of May 24, 2016, and June 7, 2016.
  - 3. Minutes of the Arts Commission meetings of April 20, 2016 and May 18, 2016.
  - 4. Minutes of the Planning Commission meeting of May 3, 2016.
  - 5. Minutes of the Coast Guard City Committee meeting of May 5, 2016.
  - 6. Minutes of the Art Selection Panel Meeting of March 21, 2016.
  - 7. Traverse City Parking Services Quarterly Report for the fourth quarter of Fiscal Year 2015/2016.
- e. Reports and correspondence from non-City officials.

None.

## **7. Public Comment**

The following addressed the Commission:

- 1. Reserved.

None

- 2. General.

Rick Buckhalter, 932 Kelley Street  
Gail Parsons, Traverse Area District Library Director  
David Petro, 9988 Riley Road, Green Lake Township

3. Mayor and City Commissioners.

Commissioner Lewis

The City Commission entered into closed session at 7:48 p.m.

The City Commission returned to open session at 8:05 p.m.

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Lewis, seconded by Haas, that the Mayor and City Clerk execute a three-year collective bargaining agreement with the General Municipal Employees Clerical/Technical Unit, for the term of July 1, 2016, to June 30, 2019, with terms as generally described in the summary of terms for the General Municipal Employees Clerical/Technical Unit dated June 18, 2016, with the agreement subject to approval as to its substance by the City Manager.

CARRIED unanimously. (Howe and Shamroe absent)

The next item being formerly Agenda Item 4(b), Consideration of approving the City Manager's recommendation for a modification to the compensation plan for employees of the non-union administrative, confidential and technical employees (ACT).

The following addressed the Commission:

Marty Colburn, City Manager

Moved by Werner, seconded by Lewis, that the compensation for Administrative, Confidential and Technical (ACT) employees be adjusted as outlined in the City Manager's July 14, 2016, communication.

CARRIED unanimously. (Howe and Shamroe absent)

**8. Adjournment**

There being no objection, Mayor Carruthers declared the meeting adjourned at 8:12 p.m.

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Katelyn Zeits, CMC  
Deputy City Clerk

Approved: \_\_\_\_\_, \_\_\_\_\_  
(Date) (Initials)